RESOLUTION 2026-27

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH JEO CONSULTING GROUP, INC. FOR THE BROKEN BOW CITY HALL ELEVATOR AND RECEPTION AREA IMPROVEMENTS PROJECT AND AUTHORIZING THE EXPENDITURE OF FUNDS THEREFOR.

WHEREAS, the City of Broken Bow is evaluating improvements to the existing City Hall to enhance accessibility for employees, residents, and patrons, including the feasibility of adding a new elevator within the existing lobby to provide access between the first and second floors, with an option to extend elevator service to the roof for future maintenance and building operations; and

WHEREAS, in conjunction with the elevator concept, the City desires to evaluate opportunities to expand or reconfigure the existing City office area to create a dedicated reception area that provides a more welcoming and functional point of entry for patrons conducting business with the City; and

WHEREAS, JEO Consulting Group, Inc. ("JEO") has submitted a professional services agreement dated September 15, 2026, JEO Project Number R261865.00, for programming, feasibility, and preliminary design services for the Broken Bow City Hall Elevator and Reception Area Improvements project (the "Agreement"); and

WHEREAS, under Exhibit A of the Agreement, JEO proposes to provide the initial programming and preliminary design services for a lump-sum fixed fee of Forty Thousand and 00/100 Dollars ($40,000.00), and further provides that the City shall pay JEO the sum of One Hundred Thousand and 00/100 Dollars ($100,000.00) as an upfront retainer, of which Forty Thousand and 00/100 Dollars ($40,000.00) shall be applied to the programming and preliminary design services and Sixty Thousand and 00/100 Dollars ($60,000.00) shall be earmarked for continuation of design services into the design development and construction documents phase(s) once a preferred preliminary design solution is accepted; and

WHEREAS, the Agreement states that if the initial program and preliminary design services have not been completed by May 1, 2027, through no fault of JEO, extension of JEO's services beyond that time shall be compensated as additional services; and

WHEREAS, the fee for the Project as stated in Article 3 of the Agreement is One Hundred Thousand and 00/100 Dollars ($100,000.00); and

WHEREAS, sufficient funds are available in General Ledger Account 02-4202.00 – Building Improvements, which account had a balance of Two Hundred Nineteen Thousand Nine Hundred Seventy-Three and 52/100 Dollars ($219,973.52) as of September 9, 2026; and

WHEREAS, the Mayor and City Council find that approval of the Agreement and the expenditure of funds as set forth herein are in the best interest of the City of Broken Bow.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Broken Bow, Nebraska, as follows:

1. That the professional services agreement between the City of Broken Bow, Nebraska, and JEO Consulting Group, Inc., dated September 15, 2026, JEO Project Number R261865.00, for the Broken Bow City Hall Elevator and Reception Area Improvements project, including Exhibit A – Scope of Services and Exhibit B – General Conditions, is hereby approved.

2. That the City is authorized to pay JEO Consulting Group, Inc. the sum of One Hundred Thousand and 00/100 Dollars ($100,000.00) as an upfront retainer for the project, with Forty Thousand and 00/100 Dollars ($40,000.00) applied to programming and preliminary design services and Sixty Thousand and 00/100 Dollars ($60,000.00) earmarked for continuation of design services as provided in the Agreement.

3. That the expenditure authorized by this Resolution shall be charged to General Ledger Account 02-4202.00 – Building Improvements.

4. That the Mayor, City Administrator, and City Clerk are hereby authorized and directed to execute and deliver the Agreement and any related documents, certificates, or instruments necessary or appropriate to consummate the transaction, and to take any and all other actions required to carry out the intent of this Resolution.

5. That this Resolution shall take effect and be in full force from and after its passage and approval.

PASSED AND APPROVED this 22nd day of September, 2026.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk

CITY OF BROKEN BOW CORPORATE SEAL NEBRASKA