

## Broken Bow City Council

### Meeting Minutes February 24, 2026

The Broken Bow City Council met in regular session on Tuesday, February 24, 2026, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials were given to the Mayor and all members of the City Council. These items were also given to various local media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Travis Kleeb, Joe Wamsley, and Paul Holland. Absent: none. Also in attendance was City Administrator David Schmidt, City Attorney Jason White, City Clerk Jennifer Waterhouse, Deputy Clerk Jacob Holcomb, and City Treasurer LeeAnn Morgan. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Smith, seconded by Kleeb to approve the consent agenda for February 24, 2026. Said motion includes approval of the Minutes of the February 10, 2026, Council Meeting, Bills to Date, and January 2026 Treasurer's Report. Roll call vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Aflac, Insurance \$4,511.52, \$119.50, Auto Value Broken Bow, Maint/repairs equip \$573.58, Beaver Bearing Co Albion, Maint and repairs equip \$150.73, \$6.09, Black Hills Energy, Utilities \$2,022.55, Brittiany Rozman , SRP Workshop mileage reimbursement \$221.85, Capitol One Bank, WAGE GARNISHMENT \$67.62, Card Services 5174, Starlink internet \$300.00, Card Services 0609, Software fees \$3.20, Central Community College, Paramedics class \$1,690.00, Central Valley Electric Inc, Tools \$572.02, City Flex Benefit Plan, FSA \$869.79, FSA dependent care \$192.30, City of Broken Bow Health Insurance, HEALTH INS \$5,257.07, City of Broken Bow Pension Fund, RETIREMENT LOAN PAYMENT \$3,065.38, 414H, \$12,404.56, 457, \$1,737.65, Colonial Insurance, LIFE PRE TAX \$640.23, COLONIAL LIFE POST TAX \$370.97, Culligan Water Conditioning, salt \$51.00, Custer County Chief, Promotions \$224.00, Printing and publications \$321.75, EFTPS Online Payment, MEDICARE \$3,276.40, FEDERAL \$9,161.18, FICA \$14,009.32, EZ IT Solutions, Door lock system \$2,524.48, ID Badges \$5.00, Eakes Office Solutions, Copier expense and supplies \$352.44, Elan Financial Services, Supplies and admin expense \$213.97, Elan Financial Services, Office supplies, first-aid supplies, training and education, and zoning expenses \$4,161.70, Elan Financial Services - Transport supplies \$127.67, Equipment, supplies \$656.33, Evans Feed Co, Fish food \$21.90, Family Heritage, Insurance 425.50, Godwin's Advanced Auto Diagnostics, Dump Truck Repairs \$669.82, Great Plains Communications, Internet \$185.00, Hometown Leasing, Copier lease \$291.12, \$110.66, Ingram Library Services, Materials \$1,514.08, Jacob Holcomb, Reimbursement for title \$14.00, KRVN-AM, Advertising \$125.00, Kully Pipe & Steel, Steel flat \$176.43, Macqueen, Helmets \$1,424.00, Matheson Tri-Gas Inc, Equip repairs \$2,283.41, Mother Earth News, Magazine \$39.95,

NEBRASKA LIFE MAGAZINE, Magazine \$52.00, National Geographic, Magazine \$79.00, Nebraska Child Support Payment Center, CHILD SUPPORT \$769.86, OBrien's Hardware, Supplies \$29.98, Pareto Health, Insurance Cost management \$76.00, People Magazine, Magazine \$104.00, Plumbing & Heating Wholesale Inc, materials \$1,639.00, Presto X Company, pest service \$82.01, RT Ace, LLC, Equipment/supplies \$58.94, Ranchland Ford, repairs \$480.50, oil changes \$286.62, School Library Journal, Magazine \$169.00, State Income Tax WH NE Online Payment, STATE \$3,660.49, Trotter Service, Fuel \$78.01, \$397.28, Trotter Whoa & Go West BB, Fuel \$557.26, \$163.12, \$104.92, \$188.79, Utilities Section, Snowball conference \$170.00, Vanity Fair, Magazine \$28.00, Verizon Wireless, Phones and hotspots \$280.10, Fire jetpack, ALS phone, Handi bus phone - 155.92, Total \$82,353.52 Bi-Weekly Payroll (2/11/26) \$78,988.64 Grand Total \$161,342.16

In new business, moved by Kleeb, seconded by Wamsley to approve Resolution 2026-02, adopting the City of Broken Bow ACH Originator Policy and Procedures. City Clerk Jennifer Waterhouse explained that the resolution formally adopts the "City of Broken Bow ACH Originator Policy and Procedures" as the official governing document for all ACH origination activities conducted by the City. She said that the policy, attached as Exhibit A, outlines the City's responsibilities, internal controls, and procedures for initiating electronic payments and collections through the ACH Network, including payroll direct deposits, vendor payments, and utility payments. She concluded by stating that this is required because the City functions as an ACH Originator under the Nacha Operating Rules and Guidelines, which are administered by the National Automated Clearing House Association and govern participation in the ACH Network. Adoption of this policy enables the City to fulfill these mandatory Nacha requirements. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

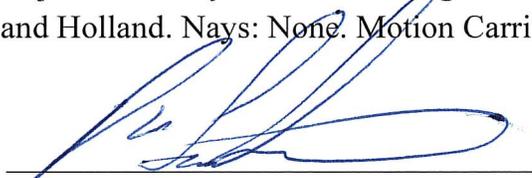
Moved by Holland, seconded by Wamsley to approve Resolution 2026-03, authorizing the sale of surplus personal property of the City of Broken Bow. Mayor Sonnichsen explained that the property consists of two surplus vehicles. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Wamsley, seconded by Kleeb to approve Resolution 2026-04, authorizing the reallocation of funds within the sales tax infrastructure fund from the splash pad project to the floodplain mitigation scoping project. Mayor Sonnichsen expressed his gratitude to the citizen flood advisory committee for their input regarding the Resolution. He explained that they, along with JEO, have recommended passing the Resolution. Administrator Schmidt further explained that the Resolution does not change the budget and only changes what the City is spending money on and is being presented for public transparency. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

During public comments, Stuart Fox spoke on behalf of the advisory committee thanking the Council for the action they took regarding Resolution 2026-04. He explained that that the group appreciates the serious approach Council has taken regarding the potential impacts surrounding the floodplain mitigation.

During Mayor and Council comments, Mayor Sonnichsen explained that JEO tentatively has a start date of between two to four weeks for the flood mitigation project and that it is expected to be a 7 or 8 month project. He also explained that the Councilmembers and Administrator Schmidt had just returned from the Nebraska League of Municipalities winter conference in Lincoln where they received a lot of productive education. Russ Smith said while at the conference they interacted with individuals and organizations regarding the flood mitigation project but that the action taken tonight will get the ball rolling. Councilmember Wamsley stated that there are also a lot of promising ideas regarding potential grants to apply for but that they all hinge on the findings from the study.

Moved by Smith, seconded by Holland, to adjourn the City Council meeting at 6:11 pm. Roll Call vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion Carried.



Rodney W. Sonnichsen, Mayor

ATTEST:



Jennifer A. Waterhouse, City Clerk

