

BROKEN BOW UTILITIES

**September 9, 2025 @ 12:30 P.M.
City Hall
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Open Meeting Law: A current copy of the Open Meeting Act is posted and is available for review by all citizens in attendance.

C. Roll Call

D. Consent Agenda – The Board will review and may or may not approve the consent agenda items for September 9, 2025, which will include the following:

- a.** Approval of Minutes of August 26, 2025, Meeting
- b.** Approval of Claims as Posted

E. Discussion Items

- a.** Meters on Becton Dickinson cooling system.

F. Action Item

G. Department Head Updates

H. Items for Next Agenda

I. Adjournment

The Broken Bow Board of Public Works reserves the right to enter closed session to discuss any item on the agenda pursuant to law.

Board of Public Works
Meeting Minutes
August 26, 2025

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, August 26, 2025, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:31 pm. with the following Board members present: Chad Schall, Jay Gormley, Jarrod Conner, and Scott Adams. Absent: None. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Adams, seconded by Conner to approve the Consent Agenda for August 26, 2025. Said motion includes approval of the Minutes of August 12, 2025, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Conner, Adams, and Gormley. Nays: None. Motion carried.

A.S.A.P. Express - \$67.64, City Of Broken Bow Payroll Reimbursement - \$56,648.50, City Of Ord - \$6,320.00, Commercial Lighting - \$297.23, Custer County Chief - \$253.89, Custer Transfer Station - \$13,216.00, Great Plains Communications, Inc - \$314.95, Idexx Distribution, Inc - \$330.42, League Of Nebr. Municipalities - \$2,367.00, Mike's Small Engine Repair - \$120.79, Municipal Supply, Of Nebr. - \$3,318.75, Nebraska Generator Service - \$17,162.80, Nebraska Public Health Environmental Lab - \$2,464.25, Paulsen, Inc.- \$1,173.78, Platte Valley Laboratories, Inc. - \$492.50, Quadient Finance Usa, Inc. - \$552.90, Ryan Jones - \$300.00, S & L Sanitary Services - \$36,495.95, T & R Electric, Inc. - \$3,638.40, Trotter Fertilizer - \$198.00, \$299.00, Trotter Service - \$173.33, \$807.77, Unitech - \$750.00, Total- \$147,763.85

Electric Department	\$43,857.03
Water Department	\$24,296.59
Sewer Department	\$18,441.97
Power Plant	\$1,056.63
Billing	\$60,111.63
Fuel Station	
<hr/>	
Total	\$147,763.85

Blake Waldow, Electrical Superintendent, discussed with the board how to lower the fixed cost recovery charge on our utility bill from MEAN. We need to get our large customers power factor to be 95% and above to lower the fixed cost.

The following were discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- A lineman is leaving opening a position in the electric department.
- Working on changing meters.
- GIS mapping.
- Removing the H structures in the alley ways.
- Hooking up the new generator in the shop.

Ryan Jones, Water/Sewer Superintendent:

- HOA was here getting the Scada system up in the shop till waiting on the manual shut offs.
- Replaced some manholes on Highway 2.
- Locating sewer services along Highway 2.
- Will have a meeting September 11, 2025, with Myers, JEO, and the City for the Highway 2 project.
- Hooking up the new generator in the shop.

David Schmidt, City Administrator, let the board know that the Flood plain is changing and that a discussion will be held to discuss the future of the power plant and substation.

Moved by Schall, seconded by Conner to adjourn the meeting at 1:23 pm. Roll Call vote: Voting aye: Schall, Conner, Gormley, and Adams. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/ Chad Schall, Chairman

Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend# Vendor Name</u>		<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
					Account#	Work Order		Description		Credit
A.S.A.P. EXPRESS										
21034		9/9/2025	9/9/2025		49.03	128233			49.03	Posted 0.00
		2-249920				WATER TESTING				
AQUA-AEROBIC SYSTEMS, INC.										
21024		9/9/2025	9/9/2025		241.54	1048544			241.54	Posted 0.00
		3-340500				MAINTENANCE-WASTWATER TREATME				
BEAVER BEARING COMPANY										
21030		9/9/2025	9/9/2025		39.03	23612			39.03	Posted 0.00
		2-241000				OPERATING SUPPLIES				
special office	BROKEN BOW MUNICIPAL UTILITIES									
21002		9/9/2025	9/9/2025		626.18				626.18	Posted 0.00
		5-545500				postage				
CARD SERVICES - ORSCHELNS FARM & HOME										
21003		9/9/2025	9/9/2025		4,109.98					Posted
		1-143800				MAINTENANCE-COMMUNICATION EQUI			1,872.49	0.00
		2-249990				SPECIAL PROJECTS COSTS			1,872.50	0.00
		1-143360				MEALS			279.41	0.00
		1-143410				SUPPLIES & MAINTENANCE			85.58	0.00
									4,109.98	0.00
21028		9/9/2025	9/9/2025		5,902.97					Posted
		3-341000				OPERATING SUPPLIES/MAINTENANCE			5,653.91	0.00
		3-349700				SAFETY-SEWER			249.06	0.00
									5,902.97	0.00
transfer	CITY OF BROKEN BOW									
21005		9/9/2025	9/9/2025		52,484.88					Posted
		1-149200				Transfer to City's General Fund			52,084.88	0.00
		5-546100				Monthly Office Rent			400.00	0.00
									52,484.88	0.00
PAYROLL	CITY OF BROKEN BOW PAYROLL REIMBURSEMENT									
21004		9/9/2025	9/9/2025		62,760.34					Posted
		4-440100				Payroll Reimbursement			930.03	0.00
		4-445220				Payroll Reimbursement			70.80	0.00
		4-445210				Payroll Reimbursement			55.80	0.00
		5-545130				Payroll Reimbursement			9,328.68	0.00
		5-545220				Payroll Reimbursement			682.61	0.00
		5-545210				Payroll Reimbursement			559.71	0.00
		1-143100				Payroll Reimbursement			25,605.94	0.00
		1-145220				Payroll Reimbursement			1,879.78	0.00
		1-145210				Payroll Reimbursement			1,351.76	0.00
		2-240100				Payroll Reimbursement			9,850.25	0.00
		2-245220				Payroll Reimbursement			706.34	0.00
		2-245210				Payroll Reimbursement			591.02	0.00
		3-340100				Payroll Reimbursement			9,850.26	0.00
		3-345230				Payroll Reimbursement			706.34	0.00
		3-345210				Payroll Reimbursement			591.02	0.00
									62,760.34	0.00
CULLIGAN										
21029		9/9/2025	9/9/2025		68.21					Posted
		3-340500				MAINTENANCE-WWTP			68.21	0.00
ION POWER	CUSTER PUBLIC POWER DISTRICT									
21033		9/9/2025	9/9/2025		5,198.51					Posted
		3-340900				Power for Wastewater Treatment Plant			5,130.37	0.00
		3-340900				POWER FOR WWTP			68.14	0.00
									5,198.51	0.00
City of Broken Bow - Health Insurance										
21021		9/9/2025	9/9/2025		29,060.80					Posted
		1-145200				health insurance			10,724.83	0.00
		2-245200				health insurance			6,312.81	0.00
		3-345200				health insurance			6,312.81	0.00
		5-545200				health insurance			5,405.14	0.00
		4-445200				health insurance			305.21	0.00
									29,060.80	0.00

Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
					<u>Account#</u>	<u>Work Order</u>		<u>Description</u>		<u>Debit</u>	<u>Credit</u>
DUTTON-LAINSON COMPANY (continued)											
21006			9/9/2025	9/9/2025	5,641.44	1-145420	T1023-1.S41703-1			2,562.66	0.00
						1-149990		LICENSING/SUBSCRIPTIONS		3,078.78	0.00
								SPECIAL PROJECTS COSTS		5,641.44	0.00
EAKES OFFICE SOLUTIONS											
21007			9/9/2025	9/9/2025	150.76	5-545400	9177955-0,918249			150.76	0.00
								office supplies			
EZ IT Solutions											
21008			9/9/2025	9/9/2025	3,815.00	1-149991	8084			763.00	0.00
						2-249991		IT SERVICES		763.00	0.00
						3-349991		IT SERVICES		763.00	0.00
						4-449991		IT SERVICES		763.00	0.00
						5-549991		IT SERVICES		763.00	0.00
										3,815.00	0.00
FRONT WATER ENGINEERING, LLC											
21009			9/9/2025	9/9/2025	150.00	2-249990	1565			150.00	0.00
								SPECIAL PROJECTS COSTS			
Hydro Optimization & Automation Solution											
21035			9/9/2025	9/9/2025	40,541.81	2-249990	12700			6,500.00	0.00
						3-343800		SPECIAL PROJECTS COSTS		13,500.00	0.00
						3-349920		MAINTENANCE SCADA		20,541.81	0.00
								FUTURE PURCHASES		40,541.81	0.00
John Lewis											
21010			9/9/2025	9/9/2025	261.07	1-147510		SAFTEY - ELECTRICAL		261.07	0.00
MEAD LUMBER CO											
21011			9/9/2025	9/9/2025	206.16	1-143410	12416266-1,12418			206.16	0.00
								SUPPLIES & MAINTENANCE			
21031			9/9/2025	9/9/2025	685.83	2-241000		OPERATING SUPPLIES		685.83	0.00
MUNICIPAL ENERGY AGENCY OF NE											
21012			9/9/2025	9/9/2025	690,601.34	1-140200		Power Purchases MEAN		690,601.34	0.00
21027	Mtrs		9/9/2025	9/9/2025	10,375.42	2-244300	0953096,0952099,			952.30	0.00
						2-249500		CONST. OF WATER MAIN		1,188.36	0.00
						3-343400		NEW WATER METERS		8,234.76	0.00
								MAINTENANCE MAINS		10,375.42	0.00
NEBRASKA STATE BANK											
21013			9/9/2025	9/9/2025	47,685.00	1-110670		Wastewater Bond- Monthly Savings Depos		25,797.00	0.00
						1-110680		Water Bond- Monthly Savings Deposit		10,471.00	0.00
						1-110610		Electric Bond Fund		11,417.00	0.00
										47,685.00	0.00
ONE CALL CONCEPTS, INC											
21014			9/9/2025	9/9/2025	114.68	1-143320	5080069			114.68	0.00
								1- Month of Locate Expenses			
PAULSEN, INC.											
21026			9/9/2025	9/9/2025	411.45	2-241300	251304			411.45	0.00
								MAINTENANCE BUILDING & GROUNDS			
ROSS ELECTRIC INC											
21025			9/9/2025	9/9/2025	250.00	3-340500	10012			250.00	0.00
								MAINTENANCE-WWTP			
RT Ace											
21015			9/9/2025	9/9/2025	456.84	1-143410		SUPPLIES & MAINTENANCE		456.84	0.00

Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend#</u>	<u>Vendor Name</u>										
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>		<u>Amount</u>	<u>Invoice</u>		<u>Date</u>	<u>PO#</u>		<u>Date</u>	<u>Status</u>
			<u>Account#</u>		<u>Work Order</u>				<u>Description</u>	<u>Debit</u>	<u>Credit</u>
RT Ace (continued)											
21032	9/9/2025	9/9/2025	2-241000	1,068.63		OPERATING SUPPLIES				1,068.63	Posted 0.00
SAGE PAYMENT SOLUTIONS											
21016	9/9/2025	9/9/2025	5-547200	2,926.99		Credit card fees				2,926.99	Posted 0.00
SANDHILLS CUSTOM CREATIONS											
21023	9/9/2025	9/9/2025	3-349700	721.26	3714	SAFTEY-SEWER DEPARTMENT				721.26	Posted 0.00
Stuart C Irby Co											
21017	9/9/2025	9/9/2025	1-143300	166.92	S014337839.001	LINE MATERIALS & SUPPLIES				166.92	Posted 0.00
TOM EBERLE											
21022	9/9/2025	9/9/2025	3-349700	115.00		SAFTEY-WATER DEPARTMENT				115.00	Posted 0.00
WEATHERCRAFT											
21018	9/9/2025	9/9/2025	2-241300	326.35		BUILDING & MAINTENANCE				326.35	Posted 0.00
WESCO RECEIVABLES CORP.											
21019	9/9/2025	9/9/2025	1-143350 1-149990 1-143300	42,922.92		POLE TESTING/REPLACEMENT SPECIAL PROCJECTS COSTS LINE MATERIALS & SUPPLIES				22,657.25 14,953.44 5,312.23	Posted 0.00 0.00 0.00 42,922.92 0.00
WESTERN AREA POWER ADMIN.											
21020	9/9/2025	9/9/2025	1-140220	31,676.70	BFPB000870825	Power Purchases WAPA				31,676.70	Posted 0.00

1,041,813.04 34 Non-voided payables listed.

Report Setup
AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 8/27/2025

Ending: 9/9/2025

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Check Approval List - GL Account

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<u>Vendor Name</u>		Broken Bow Municipal Utilities		
	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
ELECTRIC				
CARD SERVICES - ORSCHELNS FARM		FIBER SPLICER, MEALS, SUPPLIES	MEALS/MILEAGE/HOTE	279.41
CARD SERVICES - ORSCHELNS FARM		FIBER SPLICER, MEALS, SUPPLIES	SUPPLIES AND MAINTI	85.58
CARD SERVICES - ORSCHELNS FARM		FIBER SPLICER, MEALS, SUPPLIES	MAINT-COMMUNICATI	1,872.49
CITY OF BROKEN BOW		TRANSFER & RENT	IN LIEU OF TAX PAYME	52,084.88
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	SALARIES-DISTRIBUTI	25,605.94
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE PENSION E	1,351.76
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE SOCIAL SE	1,879.78
City of Broken Bow - Health Insurance		health insurance-AUGUST 2025	EMPLOYEE HEALTH IN	10,724.83
DUTTON-LAINSON COMPANY	T1023-1.S	TANTALUS ENDPOINTS, TANTALUS MET	LICENSING/SUBSCRIP	2,562.66
DUTTON-LAINSON COMPANY	T1023-1.S	TANTALUS ENDPOINTS, TANTALUS MET	SPECIAL PROJECTS C	3,078.78
EZ IT Solutions	8084	IT SERVICES	IT Expense	763.00
John Lewis		BOOT REIMBERSEMENTS	SAFETY- ELECTRIC	261.07
MEAD LUMBER CO	12416266	SUPPLIES	SUPPLIES AND MAINTI	206.16
MUNICIPAL ENERGY AGENCY OF NE		POWER PURCHASES	POWER PURCHASES-I	690,601.34
NEBRASKA STATE BANK		bond transfers	ELECTRIC BOND FUND	11,417.00
NEBRASKA STATE BANK		bond transfers	WASTEWATER PLANT	25,797.00
NEBRASKA STATE BANK		bond transfers	WATER DEPARTMENT	10,471.00
ONE CALL CONCEPTS, INC	5080069	AUGUST LOCATE EXPENSE	UNDERGROUND LOCA	114.68
RT Ace		SUPPLIES & MAINTENANCE	SUPPLIES AND MAINTI	456.84
Stuart C Irby Co	S0143378	MARKING PAINT	LINE MATERIALS & SU	166.92
WESCO RECEIVABLES CORP.		TRANSMISSION DUCT POLES, SUPPLIES	LINE MATERIALS & SU	5,312.23
WESCO RECEIVABLES CORP.		TRANSMISSION DUCT POLES, SUPPLIES	POLE TESTING/REPLA	22,657.25
WESCO RECEIVABLES CORP.		TRANSMISSION DUCT POLES, SUPPLIES	SPECIAL PROJECTS C	14,953.44
WESTERN AREA POWER ADMIN.	BFPB000:		POWER PURCHASED-I	31,676.70
			Total ELECTRIC	\$914,380.74
WATER				
A.S.A.P. EXPRESS	128233	DELIVER WATER SAMPLES TO LINCOLN	FUTURE PURCHASES	49.03
BEAVER BEARING COMPANY	23612	ADAPTER, CONNECTOR STEEL PIPE FLE	OPERATING SUPPLIES	39.03
CARD SERVICES - ORSCHELNS FARM		FIBER SPLICER, MEALS, SUPPLIES	SPECIAL PROJECTS C	1,872.50
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	WATER SALARIES	9,850.25
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE PENSION E	591.02
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE SOCIAL SE	706.34
City of Broken Bow - Health Insurance		health insurance-AUGUST 2025	EMPLOYEE HEALTH IN	6,312.81
EZ IT Solutions	8084	IT SERVICES	IT Expense	763.00
FRONT WATER ENGINEERING, LLC	1565	DESIGN OF NEW SAPMLE SITE MAP	SPECIAL PROJECTS C	150.00
Hydro Optimization & Automation Solutio	12700	REPAIR OF SCADA	SPECIAL PROJECTS C	6,500.00
MEAD LUMBER CO		OPERATING SUPPLIES	OPERATING SUPPLIES	685.83
MUNICIPAL SUPPLY, OF NEBR.	0953096,(MANHOLE RINGS & PARTS, METERS & P	CONST. OF WATER SE	952.30
MUNICIPAL SUPPLY, OF NEBR.	0953096,(MANHOLE RINGS & PARTS, METERS & P	NEW WATER METERS	1,188.36
PAULSEN, INC.	251304	EAST BUILDING PROJECT	MAINTENANCE-BUILDI	411.45
RT Ace		OPERATING SUPPLIES	OPERATING SUPPLIES	1,068.63
WEATHERCRAFT		NEW GARAGE DOOR OPENERS	MAINTENANCE-BUILDI	326.35
			Total WATER	\$31,466.90
SEWER				
AQUA-AEROBIC SYSTEMS, INC.	1048544	NEW CORD FOR ACTUATOR	MAINTENANCE - WAST	241.54
CARD SERVICES - ORSCHELNS FARM		HATS, TOOLS, AND OPERATING SUPPLII	OPERATING SUPPLIES	5,653.91
CARD SERVICES - ORSCHELNS FARM		HATS, TOOLS, AND OPERATING SUPPLII	SAFETY- SEWER DEPT	249.06
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	SEWER SALARIES	9,850.26
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE PENSION E	591.02
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE SOCIAL SE	706.34
CULLIGAN		SALT FOR WWTP	MAINTENANCE - WAST	68.21
CUSTER PUBLIC POWER DISTRICT		POWER FOR WWTP	UTILITIES	5,130.37
CUSTER PUBLIC POWER DISTRICT		POWER FOR WWTP	UTILITIES	68.14
City of Broken Bow - Health Insurance		health insurance-AUGUST 2025	EMPLOYEE HEALTH IN	6,312.81
EZ IT Solutions	8084	IT SERVICES	IT Expense	763.00
Hydro Optimization & Automation Solutio	12700	REPAIR OF SCADA	MAINTENANCE SCADA	13,500.00
Hydro Optimization & Automation Solutio	12700	REPAIR OF SCADA	FUTURE PURCHASES	20,541.81
MUNICIPAL SUPPLY, OF NEBR.	0953096,(MANHOLE RINGS & PARTS, METERS & P	MAINTENANCE MAINS	8,234.76
ROSS ELECTRIC INC	10012	WORK AT WWTP	MAINTENANCE - WAST	250.00
SANDHILLS CUSTOM CREATIONS	3714	HATS, GEAR, & EMBROIDERY	SAFETY- SEWER DEPT	721.26
TOM EBERLE		LICENSE RENEWAL	SAFETY- SEWER DEPT	115.00
			Total SEWER	\$72,997.49
POWER PLANT				

Check Approval List - GL Account

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Broken Bow Municipal Utilities

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
POWER PLANT				
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	POWER PLANT SALAR	930.03
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE PENSION E	55.80
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE SOCIAL SE	70.80
City of Broken Bow - Health Insurance		health insurance-AUGUST 2025	EMPLOYEE HEALTH IN	305.21
EZ IT Solutions	8084	IT SERVICES	IT Expense	763.00
			Total POWER PLANT	\$2,124.84
BILLING				
BROKEN BOW MUNICIPAL UTILITIES		POSTAGE	POSTAGE	626.18
CITY OF BROKEN BOW		TRANSFER & RENT	OFFICE RENT	400.00
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	OFFICE SALARIES	9,328.68
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE PENSION E	559.71
CITY OF BROKEN BOW PAYROLL REIN		PAYROLL REIMBURSEMENT 8/27/25	EMPLOYEE SOCIAL SE	682.61
City of Broken Bow - Health Insurance		health insurance-AUGUST 2025	EMPLOYEE HEALTH IN	5,405.14
EAKES OFFICE SOLUTIONS	9177955-1		OFFICE SUPPLIES	150.76
EZ IT Solutions	8084	IT SERVICES	IT Expense	763.00
SAGE PAYMENT SOLUTIONS		CREDIT CARD FEES	CREDIT CARD/BILL PA	2,926.99
			Total BILLING	\$20,843.07
				\$1,041,813.04

Report Selection: Check Approval List - GL Account

Date Range Selection: Invoice Due Date

Starting Date: 8/27/2025

Ending Date: 9/9/2025

Banks: All

Bank Acct#:

Include Printed Checks: