

## APPLICATION FOR A CONDITIONAL USE PERMIT

### Instructions:

1. Fill out application form completely. Please print or type. Use additional sheets if needed.
2. Please provide a layout of the proposed request.
3. Please provide a layout of property layout.
4. Please provide a copy of the deed for the current property.
5. Submit a list of property owners within 300 feet, prepared by a certified abstractor.
6. Filing fee \$150.00. Make check payable to the City of Broken Bow.

1. Applicant's name: \_\_\_\_\_
2. Applicant's address: \_\_\_\_\_
3. Telephone (business): \_\_\_\_\_ (Home): \_\_\_\_\_
4. Present use of the property: \_\_\_\_\_
5. Desired use of the property: \_\_\_\_\_
6. Present Zoning: \_\_\_\_\_
7. Legal description of property: \_\_\_\_\_
8. Under what provisions of the zoning regulations are you seeking this permit?  
 \_\_\_\_\_  
 \_\_\_\_\_
9. For how many years are you seeking this permit (5 years, 10 years, etc)? \_\_\_\_\_
10. Explain in detail what you propose to do:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. How are adjoining properties used? Indicate both zoning district designations and actual uses.  
 North \_\_\_\_\_ South \_\_\_\_\_  
 East \_\_\_\_\_ West \_\_\_\_\_

This authorizes the City Zoning Administrator to enter upon the property during normal working hours for the purpose of becoming familiar with the proposed situation. The Administrator may be accompanied by members of the City Council and/or the Planning Commission.

\_\_\_\_\_  
 Owner's Signature

### For Office Use Only:

Application Approved \_\_\_\_\_ Not Approved \_\_\_\_\_  
 Accepted by \_\_\_\_\_ Date \_\_\_\_\_  
 Payment received: mo. \_\_\_\_\_ day, \_\_\_\_\_ yr. \_\_\_\_\_ Cash \_\_\_\_\_ Check # & Amount \_\_\_\_\_